

Tuesday, September 17, 2019
6:00 pm



Town Hall Commission Chambers
247 Edwards Lane
Palm Beach Shores, FL 33404

**TOWN COMMISSION
2019/2010 MILLAGE RATE AND BUDGET
FINAL PUBLIC ADOPTION HEARING**

**Mayor Myra Koutzen
Vice Mayor Gil Gilgallon**

**Commissioner Roby DeReuil
Commissioner Bob Stanton
Commissioner Brian Tyler**

**Town Attorney Keith Davis
Town Treasurer Wendy Wells
Town Clerk Evyonne Browning**

1. Call Public Hearing to order
 - Pledge of Allegiance
 - Roll Call
2. Presentation of proposed millage rate and tentative budget
 - a. Announce the percentage decrease **-0.33%** under the rolled back rate **6.3710** necessary to fund the budget
 - b. Announce the proposed millage rate of **6.3500** mills
 - c. Announce the debt service millage rate of **0.4290** mills (bond referendum for underground utility project)
 - d. Summary of tentative budget
 - e. Announce the specific purposes for which ad valorem revenues are being used
3. Public comments
4. Adopt Resolution R-13-19 proposed millage rates
5. Adopt Resolution R-14-19 FY2019/20 Budget
6. Adjournment

LEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. FOR HEARING ASSISTANCE: If any person wishes to use a hearing device, please contact the Town Clerk.

RESOLUTION NO. R-13-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE LEVYING OF AD VALOREM TAXES, AND FOR SERVICING THE VOTER APPROVED GENERAL OBLIGATION DEBT FOR THE TOWN OF PALM BEACH SHORES FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2019 AND ENDING ON SEPTEMBER 30, 2020; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Commission of the Town of Palm Beach Shores has determined the sum of \$5,427,660 will be required to operate the Town during the next fiscal year; and

WHEREAS, the Real Estate and Personal Property Tax Roll for the current calendar year as accepted evidences a total nonexempt valuation of \$607,470,178; and

WHEREAS, pursuant to the provisions of Chapter 200, *Florida Statutes*, the Town of Palm Beach Shores has the power to levy ad valorem taxes against real property and tangible personal property in accordance with state law; and

WHEREAS, pursuant to voter approval, the Town has pledged its ad valorem taxing power to service \$5,500,000 of debt associated with the Town's underground utility project.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, THAT:

Section 1: The Town Commission of the Town of Palm Beach Shores does hereby adopt its final millage rate of 6.3500 mills to be levied for the general fund upon all real and tangible personal property located with the boundaries of the above-named taxing authority.

Section 2: The final levy of 6.3500 mills represents a -0.33% increase over the rolled-back rate of 6.3710 mills.

Section 3: This final millage rate of 6.3500 mills is levied to fund expenses for the fiscal year commencing October 1, 2019 and ending September 30, 2020.

Section 4: The Town Commission of the Town of Palm Beach Shores does hereby adopt its debt service millage rate of 0.4290 mills to be levied to service \$5,500,000 of voter approved debt associated with the Town's underground utility project upon all real and tangible personal property located with the boundaries of the above named taxing authority.

Section 5: This Resolution shall take effect immediately upon its adoption by the Town Commission.

PASSED AND ADOPTED this 17th day of September 2019.

TOWN OF PALM BEACH SHORES

MYRA KOUTZEN, MAYOR

ATTEST:

EVYONNE BROWNING, TOWN CLERK

(SEAL)

RESOLUTION NO. R-14-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, ADOPTING ITS FINAL BUDGET FOR FISCAL YEAR 2019-2020; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY SUBSEQUENT RESOLUTION OF THE TOWN COMMISSION, OR OTHERWISE, UNDER CERTAIN CIRCUMSTANCES; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town of Palm Beach Shores has established its fiscal year to begin on October 1st of each year and end on September 30th of the following year; and

WHEREAS, Section 166.241(2), *Florida Statutes*, requires each municipality to adopt a budget by ordinance or resolution unless otherwise specified in the respective municipality's Charter; and

WHEREAS, the Charter of the Town of Palm Beach Shores is silent with regard to the method of adoption of the budget and the Town Commission desires to adopt its budget by resolution; and

WHEREAS, the Town of Palm Beach Shores has held the required budget hearings in accordance with Chapter 200, *Florida Statutes*; and

WHEREAS, having considered the estimates of revenues and expenses, it is the will and desire of the Town Commission that the final budget be approved and adopted as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, FLORIDA, THAT:

Section 1: The Town Commission of the Town of Palm Beach Shores, Florida, hereby adopts its budget for fiscal year 2019-2020; which budget is attached hereto as Exhibit "A" and made a part hereof as if fully set forth herein.

Section 2: The 2019-2020 Budget establishes limitations on expenditures by total. Appropriations for expenditures within a fund may be decreased or increased by motion of the Town Commission recorded in the minutes, provided that the total of the appropriations of the department is not changed.

Section 3: The Town Commission may establish procedures by which the designated budget officer may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed.

Section 4: Amendments other than those delineated in Sections 2 and 3 above must be adopted by resolution.

Section 5: The Town Clerk shall mail a copy of this Resolution to the Palm Beach County Property Appraiser, to the Palm Beach County Tax Collector, and to the State of Florida, Department of Revenue within three (3) days after its adoption.

Section 6: The Town Clerk shall, within thirty (30) days of the effective date of this Resolution, certify to the State of Florida, Department of Revenue that the Town has complied with all statutory requirements in adopting the millage rate and budget. The Town Clerk shall transmit to the Department a copy of this Resolution, a copy of the certification of value showing the rolled-back rate and proposed millage rates as provided to the Property Appraiser and a certified copy of the published advertisement of the final budget public hearing. In addition, within thirty (30) days of the effective date of this Resolution, the Town Clerk shall publish a copy of the final adopted budget on the Town's website.

Section 7: This Resolution shall take effect immediately upon adoption by the Town Commission.

PASSED AND ADOPTED this 17th day of September 2019.

TOWN OF PALM BEACH SHORES

Myra Koutzen, Mayor

ATTEST:

Evyonne Browning, Town Clerk

(SEAL)

BUDGET SUMMARY
Town of Palm Beach Shores - Fiscal Year 2019/2020

		GENERAL FUND
ESTIMATED REVENUES:		
TAXES:	MILLAGE PER \$1000	
Ad Valorem Taxes	6.3500 mills	\$ 3,670,100
Ad Valorem Taxes	0.4290 mills (voted debt)	\$ 248,000
Local Option Taxes		130,707
Franchise and Utility Taxes		615,258
Licenses and Permits		191,400
Intergovernmental Revenue		187,695
Charges for Services		103,350
Fines and Forfeitures		6,575
Interest Earned		63,000
Miscellaneous Revenue		15,000
TOTAL SOURCES		5,231,085
Fund Balances/Reserves		196,575
TOTAL REVENUES & BALANCES		\$ 5,427,660
EXPENDITURES:		
Finance and Administration		\$ 505,220
Legal Counsel		116,000
Public Works		322,358
Police		1,699,868
Fire		678,169
Other Public Safety		33,209
Emergency Medical Service		331,654
Building/Code Enforcement		226,475
Legislative		12,410
Solid Waste		197,000
Road & Streets		19,125
Parks		133,150
Beach		99,329
Community Center		46,665
Sewer Service		22,975
Risk Management		90,925
Capital		452,800
Debt Service		355,328
Contingencies		85,000
TOTAL EXPENDITURES		\$ 5,427,660